

Music Leader

Job Description

FUNCTION:

The Music Leader will work under the supervision of the Pastor and in collaboration with other staff and church members to foster a team music ministry for Ridgeland Drive Baptist Church. S/he will provide creative leadership for a music ministry that will enrich the spiritual experience of the entire church, recognizing that the primary purpose of this ministry is to glorify God. This part-time position requires creativity and sensitivity to the responsibilities defined below.

QUALIFICATIONS:

1. Faith in Jesus Christ as Savior and Lord and a commitment to the Christian faith as expressed through ministry and lifestyle
2. Formal music training or experience
3. Excellent organizational skills
4. Willingness to collaborate with colleagues and community members
5. Flexibility that includes a range of music styles in worship services

RESPONSIBILITIES:

1. Direct the planning, organizing, conducting, and evaluation of a music ministry
2. Encourage a variety of special music presentations during worship services. Collaborate with soloists, ensembles, and instrumentalists on the selection and suitability of their music
3. Lead congregational worship singing
4. Coordinate the schedule for worship service accompanists and special music. Secure replacements in their absence
5. Coordinate with the Pastor in planning all worship services and other church related activities
6. Serve as a member of the Church Council
7. Coordinate the church music program with the church calendar with the emphases of the Church
8. Collaborate with technicians
9. Minister to the choir members and choir prospects as needed
10. Supervise the maintenance of and additions to the music library, providing musical materials, supplies, instruments, and other musical equipment for use in the church music program
11. Recommend the music ministry's financial needs to the Administrative Committee and manage its expenditures, following church procedures
12. Appoint someone to fill in for him/her during absences
13. Perform other music-related activities as assigned by the Pastor.

BENEFITS AND EXPECTATIONS:

1. Two weeks' notice prior to departure.
2. Two weeks paid vacation.
3. Annual performance review by the Pastor with input from the Administrative Committee.

Interested parties, please send a cover letter and resume to ridgelanddrive@gmail.com attention Anne Galloway

